

WorkBC Employment Services – Job Posting

RESIDENT ASSISTANT / SHUTTLE DRIVER

Area of Relevancy	;#Sea to Sky;#
Company / Employer	Whistler Personnel Solutions - Fairmont Heritage Place at Nature's Door
City of the Job	Whistler
Address of the Job	
Job Type	;#Full Time;#Part Time;#year-round;#
Availability Requirements	;#Flexible scheduling – a combination of daytime and evening shifts;#
Level / Salary Range	\$35K - \$41K/yr
Years of Experience	
Position Area	
Date Job Posted	3/7/2019 12:00:00 AM
Application Deadline	4/7/2019 12:00:00 AM
Contact Name	Jacki Bassillion
Contact Phone Number	
Contact Email	<a href="mailto:talent@whistler-jobs.com">talent@whistler-jobs.com</a>
How to Apply	<a href="http://www.whistler-jobs.com/job/resident-assistant/">www.whistler-jobs.com/job/resident-assistant/</a> Applications received via email will be redirected to the website
Job Description	<p>One of Whistler's exclusive resort communities, Fairmont Heritage Place at Nature's Door, is seeking a guest service extraordinaire who believes that first impressions are everything to fill the role of Resident Assistant to personally greet guests with an engaging smile and personality and assist them throughout the day. Amazing perks benefits, team environment and a flexible schedule make this a position that you'll want to apply for today!</p> <p><b>Responsibilities Include:</b></p> <ul style="list-style-type: none"> <li>- Handle guest request effectively and promptly.</li> <li>- Service and repair duties of homes and public areas.</li> <li>- Provide shuttle service for owners and guests in the company vehicle.</li> <li>- Support the maintenance and upkeep of homes and property</li> <li>- Monitor home and shop inventories to assist in purchasing and inventory control.</li> <li>- Complies with Fairmont Hotels &amp; Resorts policies, procedures and code of ethics.</li> <li>- Other duties as assigned.</li> </ul>

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	<ul style="list-style-type: none"> <li>- <b>Physical Aspects of Position (include but are not limited to):</b></li> <li>- Frequent standing and walking throughout shift.</li> <li>- Frequent kneeling, pushing, pulling, lifting.</li> <li>- Occasional ascending or descending ladders, stairs and ramps.</li> <li>- Must be able to frequently lift 25 – 35 pounds.</li> </ul>
<p><b>Accessibility</b></p>	
<p><b>Desired Qualifications and Experience</b></p>	<p><b>The Perfect Candidate:</b></p> <ul style="list-style-type: none"> <li>- Must have an eye for detail.</li> <li>- Previous maintenance experience and strong mechanical aptitude.</li> <li>- Ability to focus attention on guest needs, remaining calm and courteous at all times.</li> <li>- Must be able to handle a multitude of tasks in an ever-changing, fast paced environment.</li> <li>- Ability to troubleshoot, specifically with operating AV, internet, mechanical systems, and appliances.</li> <li>- Experience with Pools and hot tubs an asset.</li> <li>- Computer literate in Microsoft Office applications an asset.</li> <li>- Highly responsible &amp; reliable.</li> <li>- Proficient in the English language (verbal &amp; written).</li> <li>- Must have a driver’s license in good standing.</li> <li>- Ability to work cohesively with fellow colleagues as part of a team. -</li> <li>- Must be flexible in terms of working hours and days.</li> </ul> <p><b>Additional Information: About the Role:</b></p> <ul style="list-style-type: none"> <li>- Full-time and Part-time work available, year-round.</li> <li>- Flexible scheduling – a combination of daytime and evening shifts to allow for maximum time to play.</li> <li>- Yearly salary of \$35, 000- \$41,000 plus other perks for the right candidate.</li> <li>- MSP and extended benefits after 3 months of full time work.</li> <li>- Wellness allowance equal to \$1,320 per year which can be used towards a ski pass, discounted Fairmont gym/spa pass or other leisure activities.</li> <li>- Travel perks to world-class Fairmont properties resorts in Vancouver, Hawaii and around the world.</li> </ul>
<p><b>Opportunity Type</b></p>	<p>?</p>