

WorkBC Employment Services – Job Posting

INSURANCE ADVISOR TRAINEE

Area of Relevancy	;#Sea to Sky;#
Company / Employer	Whistler Personnel Solutions
City of the Job	Pemberton
Address of the Job	
Job Type	;#Full Time;#Permanent;#year-round;#
Availability Requirements	;#Monday to Friday;#Weekends Required;#Flexible schedule as office is open 6 days per week with ranging hours; weekends may be required.;#
Level / Salary Range	\$16/hr
Years of Experience	No Experience Required - Will Train
Position Area	
Date Job Posted	3/7/2019 12:00:00 AM
Application Deadline	3/4/2019 12:00:00 AM
Contact Name	Jacki Bassillion
Contact Phone Number	
Contact Email	talent@whistler-jobs.com
How to Apply	www.whistler-jobs.com/job/insurance-advisor-trainee-pemberton/ Applications received via email will be redirected to the website
Job Description	<p>A local successful insurance agency is looking for more than one customer service superstar to join their Pemberton-based office as an Insurance Advisor Trainee! A perfect fit for someone with outstanding customer service and administrative skills who wants to launch their career in the insurance industry. Offering full training to the right candidates, a competitive wage, comprehensive benefits package and opportunities for advancement.</p> <p>**Also seeking experienced Insurance Advisors with Level 1 or 2 certification.</p> <p><i>Duties / Responsibilities include:</i></p> <p>Initial training period involves completing courses necessary to learn and pass Level 1 Licensing course.</p> <p>Provide excellent front-line customer service, engage with clients to determine their needs and provide expert advice to ensure the best coverage for them.</p> <p>Develop new business opportunities by securing expiry dates and cross selling.</p>

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	Support clients in the claims process.
Accessibility	
Desired Qualifications and Experience	<p><i>The Perfect Candidate:</i> Strong customer service and/or administrative/clerical background. Excellent computer skills including accurate data entry and ability to navigate databases. A natural ability at building authentic customer relationships and functioning as part of a team. High level of motivation, excellent time management skills, and the ability to multi-task. Demonstrated ability to maintain confidentiality and to exercise discretion are important qualities. Strong work ethic without sacrificing your ability to have fun on the job. Ability to work well under pressure and cope well with varying customer situations.</p> <p>Desire to obtain a career-building position and commitment to complete the training required to be successful.</p> <p><i>Additional Information About the Role:</i> Full Time, permanent position. Flexible schedule as office is open 6 days per week with ranging hours; weekends may be required. Opportunity to grow your career within the insurance industry; training and continuing education programs available. Wage starting at \$16 per hour during training period with the potential for increases once training is successfully completed and licensing is obtained. Comprehensive medical and dental benefits after 3-months of employment. Spirit Pass or \$500 recreation supplement.</p>
Opportunity Type	?