



Employment Opportunity
Pearl's Safe Home & Homeless Prevention Program Coordinator
Pemberton & Whistler

Main Function: To provide support services to women with or without children fleeing domestic violence, at risk of violence or at risk of homelessness. This involves crisis support calls, intake, referrals and advocacy, administrative duties, property management and general maintenance of homes, liaising with occupants, connecting clients with stable accommodation, as well as community engagement and promotion of HSWC programs all from a feminist perspective using a non-judgmental approach. To support and uphold the mission & values of the Howe Sound Women's Centre Society.

Location and Hours: Pearl's Safe Home (Pemberton) and Women's Drop-In Centre (Whistler) 32 hours per week

Qualifications:

- A passion to make a difference in the lives of women and children in our communities.
- Two years post-secondary education in social/human services or a related discipline and/or equivalent work experience.
- Current Basic First Aid Certification (OFA Level 1 or equivalent).
- Access to a reliable vehicle and a valid BC Class 5 Driver's License.

Skills and Attributes:

- An understanding of systemic discrimination against women and the dynamics of violence against women and their children is an asset.
- Strong communication skills (both oral and written).
- Ability to work both independently from a remote location or home office while being part of a collaborative team working to serve the needs of the women and children accessing services.
- Able to work under pressure with women experiencing crisis; varying levels of mental wellness; homelessness; and substance use difficulties.
- Self-motivated with strong organizational and problem solving skills.
- Crisis prevention, intervention and conflict resolution skills.
- Liaison with other service providers and local First Nations
- Flexible and adaptable.

At Howe Sound Women's Centre Society, we encourage applications from all qualified individuals, and value a diverse workforce that reflects the communities we serve.

This position requires a criminal record check by the police and an authorization for a criminal record check under the Criminal Records Review Act of BC.

Reports to: Community Program Manager Whistler & Pemberton

Closing Date: February 1st, 2019

Please direct your cover letter, resume and all inquiries to:

Laurie Hannah, Community Program Manager Whistler & Pemberton

1519 Spring Creek Drive, Whistler, B.C. Phone: 604.905.9446

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