

WorkBC Employment Services Job Posting Form

Job Title	Operations Manager
Expires	9/30/2019
Area of Relevancy (check all that apply)	Sea to Sky
Company / Employer	Sea to SKy Adventure
City of the Job	Squamish
Job Type	Full Time
Availability Requirements	Weekends Required
Level / Salary Range	\$22/hr
Date Job Posted	12/13/2018
Application Deadline	9/30/2019
Contact Name	Isabel Lindemann
Contact Email	isabel@seatoskyadventurecompany.com
How to Apply	Please submit your cover letter and resume to Isabel@seatoskyadventurecompany.com - no phone calls.

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<p>Job Description</p>	<p>At Sea to Sky Adventure Company we strive for 100% guest and staff satisfaction. We are looking for a self-motivated, positive, experienced, and professional leader to head up our team of guides, instructors, mechanics, rental and front desk staff. All these positions are currently full-time - summer seasonal.</p> <p>Our goal is to create incredible and high-quality experiences in a positive environment for our clients and staff. We are dedicated to our staff's growth, skill, personal development, and foster diversity. This position is located in Squamish at the adventure center. Currently, this position starts at the beginning of April until the end of September. There is potential for fall and winter work.</p> <p>Duties:</p> <ul style="list-style-type: none"> - Responsible for safe operations of all guided tours, safety procedures, and guide training to increase guest experience, satisfaction, and safety - Ensures that all guided tours are properly staffed and that tour logistics (shuttles, pick-ups, transportation, gear) are organized and planned for efficiency. - Recruits, hires, interviews guides depending of operational needs following industry standards - Oversees the maintenance of all rental equipment and facilities to maintain excellent condition throughout the summer - Proactively improves processes at the Adventure Center to increase customer and staff satisfaction - Oversees emergency procedures for all guided programs, and creates safety training programs where needed in assistance with the management team to ensure consistency - Works as a team member, fosters open and effective communication - Creates a positive, supportive, and safe learning- and working environment for all staff - Maintains all logs, files, reports, communications, and electronic data relating to safety inspections, incidents, maintenance reports and any other general daily reports - Located in Squamish, must be living in Squamish, Whistler, West Vancouver or North Vancouver. - Will be expected to work extended hours, weekends, and holidays at various times throughout the season.
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<p>Desired Qualifications and Experience</p>	<p>Required experiences:</p> <ul style="list-style-type: none"> - Minimum of two years of experience in tourism and outdoor business management - Minimum of two years in outdoor leadership and outdoor risk management - Thorough knowledge of outdoor operations and programing - Knowledge of the tourism and outdoor industry especially in mountain biking, hiking, and watersports - Operational knowledge of adventure recreational and educational programs, as well as corporate events and teambuilding. - Skilled at identifying and creating opportunities to deliver revenue goals. <p>Required certifications:</p> <ul style="list-style-type: none"> - Bachelor’s degree in sports management, recreation, physical education, hospitality, tourism, related field or equivalent experience. - Teaching and guiding SUP and Kayak or teaching and guiding Mountain Biking - Current Wilderness First Aid (40hrs) - BC Driver’s license: Class 4 - Language: Spanish, German, or/and French <p>Additional Information:</p> <ul style="list-style-type: none"> - Currently the position is posted as a full-time summer position from April to September but there is potential for winter work. - A combination of experiences and qualifications will be considered for the position. - We are looking for the right person. Only those that are qualified will be contacted. Thank you for your application.
<p>Job Posted By</p>	<p>Avia Employment</p>